

Project changes


Financial seminar
Hamburg | 7-8 and 8-9 May 2019
Managing Authority/Joint Secretariat

Content

- Classification of changes
- Minor changes
- Major changes

Classification of changes

Types

- Minor
  Progress report
- Major
  Change procedure

Focus

- Partnership
- Work plan
- Budget

Minor changes

Partnership

- Contact data
- VAT status
- Bank account

Work plan

- Activity format
- Timeline
- Involvement of partners

Budget

- 20% or
EUR 40,000



No prior approval required

Minor changes – Budget flexibility

	BL1	BL2 (15%)	BL3	BL4	BL5	Total
PP1						No flexibility
PP...						No flexibility
Total			250,000 +50,000	100,000 -50,000		No flexibility

+20% or EUR 40,000, whichever is higher on the project level

E.g. 20% of 250,000 is higher than 40,000

Minor changes – Restrictions

- × No changes of outputs
- × No changes of partner name, legal status, etc.
- × No flexibility on partner budget
- × No flexibility on unit price in BL7

Major changes

Partnership

- **Partner drop-out** with replacement by existing or new partner / without replacement
- **Legal changes** (legal succession, name or legal status change)

Work plan

- **Approach** of delivering of main outputs
- **Format, content or use** of main outputs

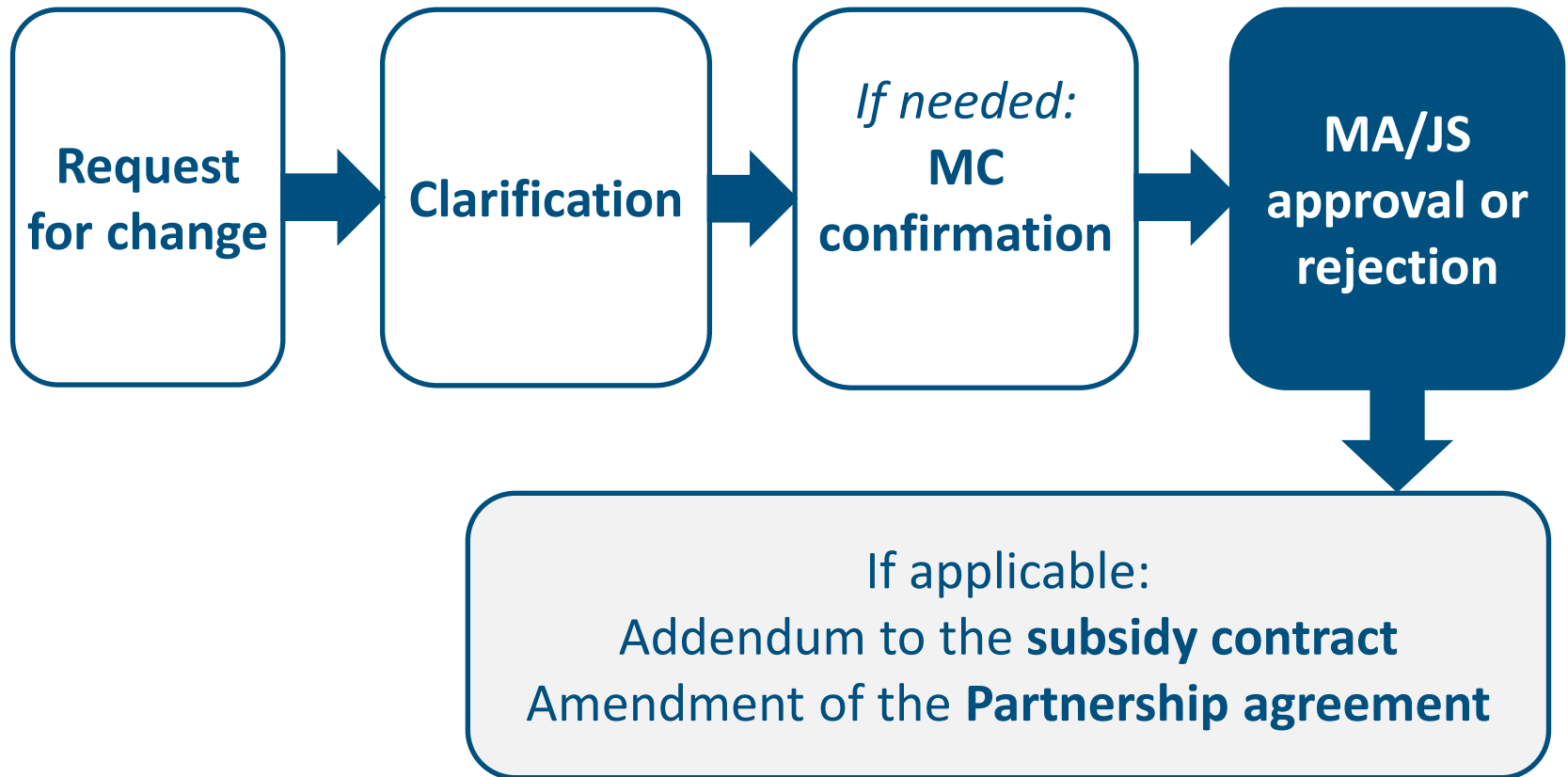
Budget

- **Between budget lines** above flexibility
- **Between partners**



Change procedure and prior MA/JS approval required

Major change procedure step by step



Major changes – Restrictions

- ✗ No substantial alteration of planned nature/use of main outputs
- ✗ No decrease of quality of main outputs
- ✗ Only one pure budget reallocation
- ✗ No reallocation between different funds (ERDF/NO/RU)
- ✗ No changes of preparation costs
- ✗ No introduction of BL7
- ✗ State aid budgets cannot be exceeded
- ✗ State aid activities have to be redistributed before their implementation has started

Changes in the project set-up

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