
Seminar for Russian project partners and their lead partners

Date: 23-24 May 2018

Location: 14 Korablestroiteley str., St. Petersburg, Russian Federation

Venue: Park Inn by Radisson Pribaltiyskaya

Agenda

Day 1: Wednesday, 23 May 2018

Room "Green 9"

- 09:00 – 10:00 *Registration and welcome coffee*
- 10:00 – 10:20 Welcome and opening
- 10:20 – 10:35 Russia in Interreg Baltic Sea Region Programme and projects
- 10:35 – 11:15 Project life cycle, incl. important documents and source of information
- 11:10 – 11:35 Payment scheme
- 11:35 – 12:30 Audit and control
- 12:30 – 13:30 *Lunch*
- 13:30 – 14:10 Staff costs
- 14:10 – 14:35 Other costs (administrative, travel, external services, equipment and investment)
- 14:35 – 15:00 General eligibility rules (principles of real costs, procurement rules, exchange rate, VAT)
- 15:00 – 15:30 *Coffee break*
- 15:30 – 15:50 Visibility rules
- 15:50 – 16:40 Progress report and reporting forms
- 16:40 – 16:50 Project changes
- 16:50 – 17:00 Closure of the seminar
- 17:00 – 18:00 *Get-together*

Day 2: Thursday, 24 May 2018

Room "Green 7"

- 9:00 – 17:00 Individual project consultations (45 min per project), upon prior confirmation