

Lead Partner Seminar

Second call projects, priorities 1-3

Date: 10 – 11 October 2017

Location: Radisson Blu Hotel, Lange Str. 40, 18055 Rostock, Germany

Agenda

Day 1, Tuesday, 10 October 2017, 12:00 – 18:00

Plenary room “Panorama 3”

Moderation: Eeva Rantama (Team leader Project Unit)

- 12:00-13:00** Registration and light lunch buffet on Panorama level
- 13:00-13:20** **Welcome and introduction to the seminar**
Susanne Scherrer (Director of the MA/JS)
- 13:20-14:00** **Project lifecycle**
Jan Schmidt & Marcin Kaczmarek
- 14:00-15:00** **Getting to know the projects**
Stefanie Maack & Anna Gałyga
- 15:00-15:30** Coffee break
- 15:30-17:30** **Parallel workshops** (participants are divided into groups)
 - WS 1: Project outcomes & communication**
Elena Kolosova, Ilze Ciganska, Attila Darabos, Stefanie Maack, Anna Gałyga
 - Group B: Plenary room “Panorama 3”**
 - WS 2: Project finances**
Dana Hennings, Václav Kaplan, Bartłomiej Wierzbicki, Ruslana Rozene
 - Group A: Room “Panorama 2”**
- 18:40** *Possibility to meet at main entrance of Radisson Blu Hotel & walk to the Restaurant*
- 19:00** **Get-together dinner:** All participants are kindly invited to “CarLo615”, Warnowufer 61, 18057 Rostock

Day 2, Wednesday, 11 October 2017, 9:00 – 14:00

- 9:00-11:00** **Parallel workshops**
- WS 1: Project outcomes & communication**
 Group A: room “Panorama 2”
- WS 2: Project finances**
 Group B: Plenary room “Panorama 3”
- 11:00-11:30** **Coffee break & back to Plenary room “Panorama 3”**
- 11:30-12:00** **Reporting online - guidance to BAMOS**
 Robert Schulz (Information Coordinator)
- 12:00-12:30** **Changes in the project**
 Orsolya Schulz (FO)
- 12:30-12:45** **Closure**
- 12:45-13:45** **Light lunch buffet on Panorama level**

Individual project consultations upon prior confirmation

In the premises of the Managing Authority/Joint Secretariat:
Grubenstr. 20, 18055 Rostock

- Day 1** **9:30-11:15**
- Day 2** **14:00-16:45**

MA/JS ... Managing Authority/Joint Secretariat

CO... Communication officer at the MA/JS

FO... Finance officer at the MA/JS

PO... Project officer at the MA/JS