First level control system of the Interreg Baltic Sea Region

**ESTONIA**

**FLC system:** Centralised

**Controller selection:** There is a central first level control body in Estonia where all Estonian LPs/PPs submit their progress reports and related expenditure including supporting documents for validation.

**First level control body:** State Shared Service Centre
Grants Administration Department
Interreg Projects Supervision Unit
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Website: [https://www.rtk.ee/toetused/toetuste-rakendamine/territoriaalne-koostoo](https://www.rtk.ee/toetused/toetuste-rakendamine/territoriaalne-koostoo)

**Controller’s qualification:** The first level controller validating the expenditure and activities of the LP/PP must fulfil the requirements set in the Programme Manual. In addition he/she has to have at least 1-3 years working experience in the similar job, a higher education and a degree in finance, accounting, or another relevant field. Further good knowledge of EU legislation, finance, and accounting principles, good knowledge of English language and the Interreg Baltic Sea Region rules is required.

**Controller approbation:** The Minister for Public Administration appointed a body carrying out the FLC in Estonia by his directive (24.08.2018, authorisation from the Structural Funds Act.). A separate unit in the State Shared Service Centre, Grants Administration Department, Interreg Projects Supervision Unit, implements the functions of the FLC in Estonia, public procurements are checked by procurement experts. The controls are carried out by civil servants.
Costs of the FLC: The first level controls are for the Estonian LPs/PPs carried out free of charge by the State Shared Service Centre.