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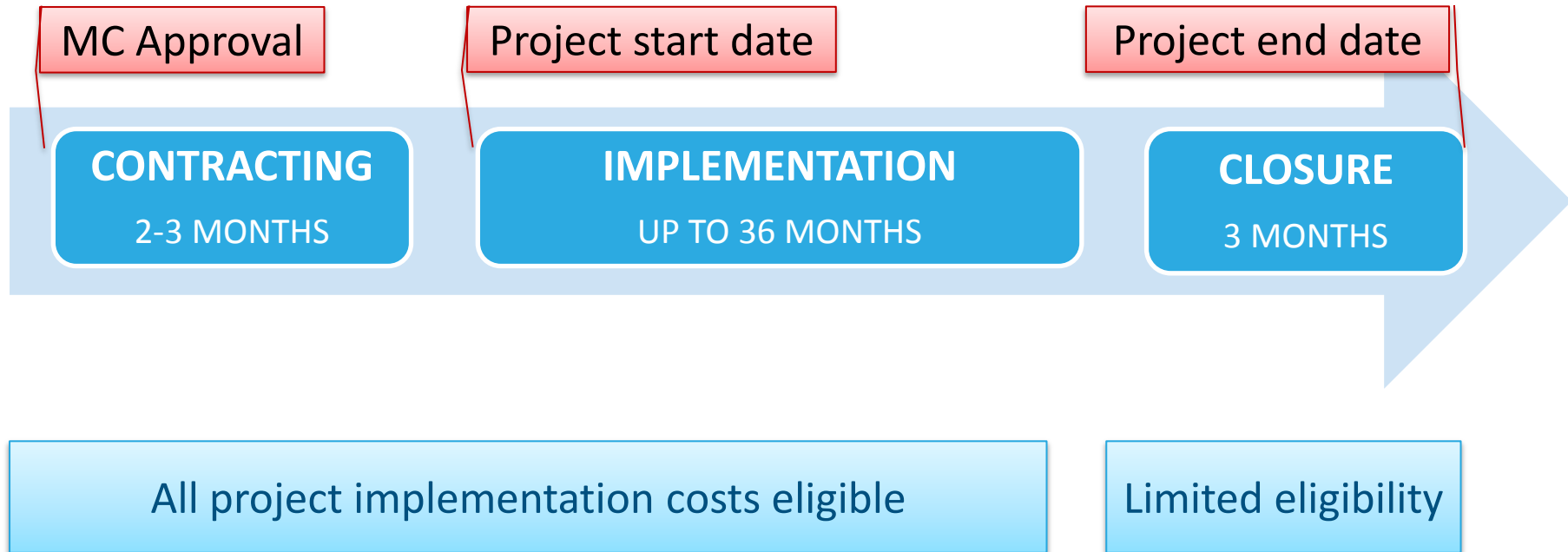
Introduction to reporting

Financial seminar
Hamburg | 23-24 & 30-31 January 2018
Managing Authority/Joint Secretariat

Content

- Project life cycle
- Reporting, monitoring and payment
- BAMOS
- Timeline

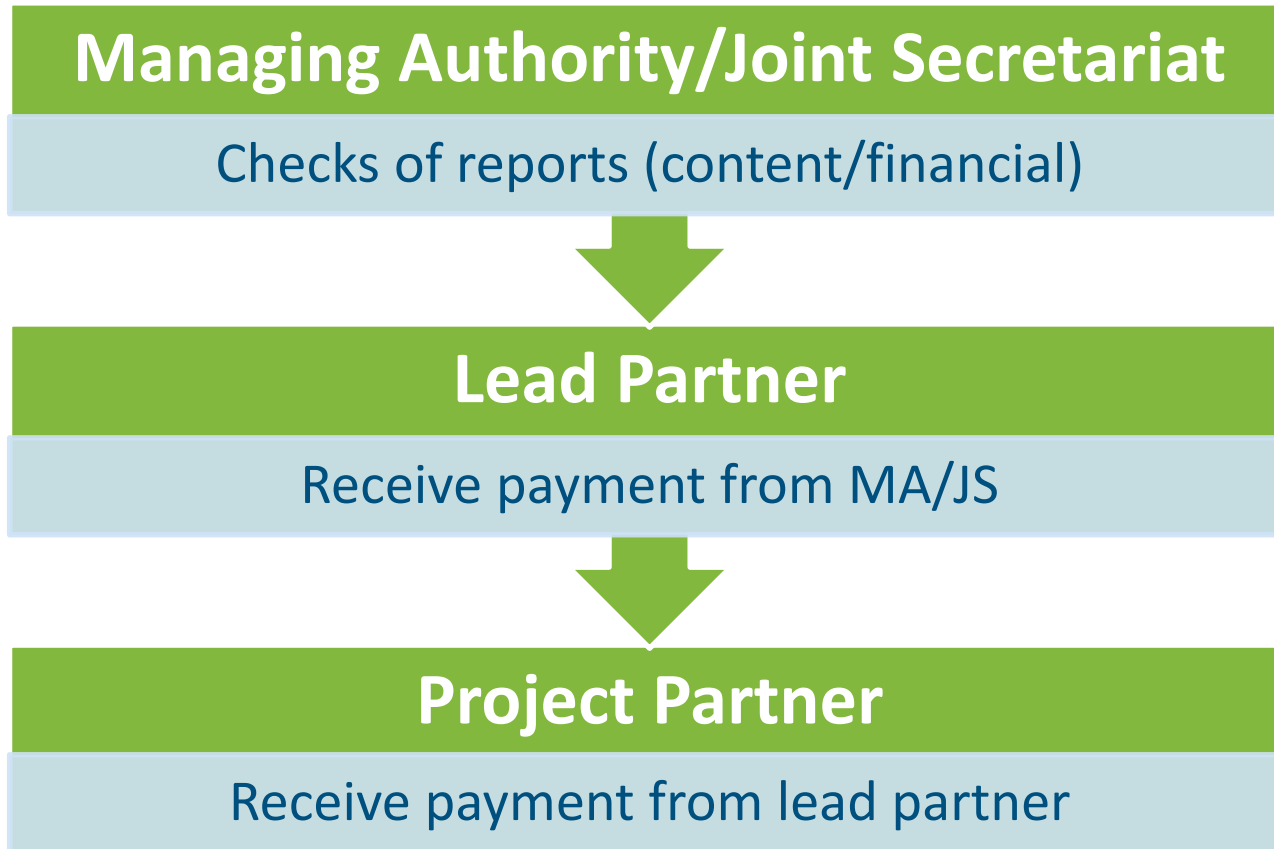
Project life cycle



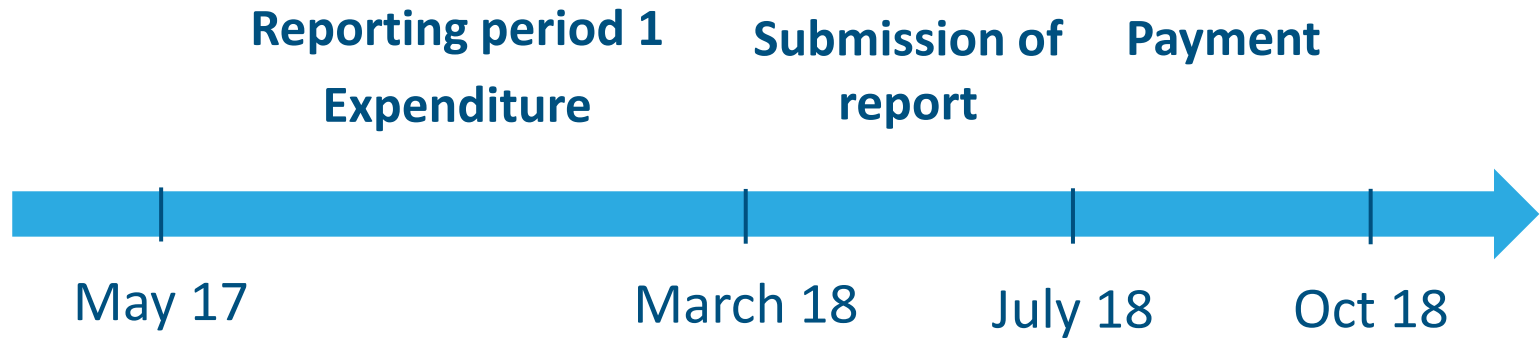
Reporting



Monitoring and payment



Progress report 1 - timeline



Reporting process

- **Mandatory tools**
 - ✓ Staff cost tool
 - ✓ Partner report
 - ✓ FLC report and checklist
- **Online monitoring system BAMOS**
 - ✓ access by LP, PP, FLC
 - ✓ additional documents to be uploaded
- **Submitted twice a year**
 - ✓ in six-month reporting periods

Documents in BAMOS

- Partnership agreement (by LP)
 - ✓ Before project partner submits 1st payment request
 - ✓ At the latest: Due date of progress report 2
- FLC approbation (from PPs with decentralised FLC system)

With each progress report (from each PP):

- Partner report
- FLC confirmation
- FLC report & checklist

BAMOS help & guidance

- helpdesk@bamos.eu
- Technical Guidance (Manual)
- Welcome screen



BAMOS.EU



BAMOS - Baltic Monitoring System

Welcome to BAMOS, the monitoring system of the Interreg Baltic Sea Region. BAMOS is used to document the whole life cycle of our projects. Please find on this website usefull information regarding the system.

BAMOS Manual for applicants and beneficiaries

- [Download](#) (*.pdf, version 2.1, June 2017)

Introduction to reporting

Developing the region through a culture of cooperation is at the heart of Interreg Baltic Sea Region Programme.

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